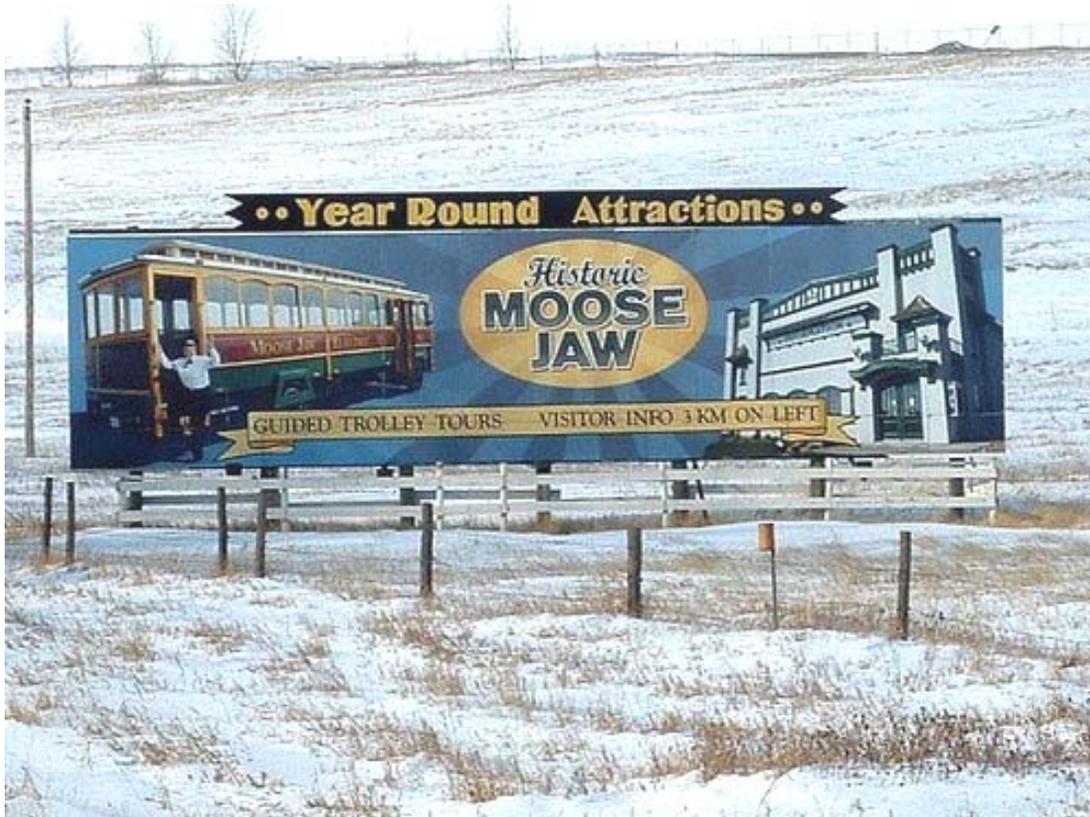

SASKATCHEWAN WINTER SCHOOL 2011

Sponsored by the:
Union Development Department, CUPE

CUPE *education*
where the **action** is!

Temple Gardens Mineral Spa Moose Jaw, Saskatchewan



February 6 - February 9, 2011

Welcome to the 25th Annual CUPE Saskatchewan Winter School

Who Can Attend?

The School is open to all CUPE Members.

Class size will be limited to approximately 20 participants. Participants will be registered on a first-come, first-served basis. It is very important to signify a **second** choice. Your registration fee **MUST** accompany your registration form.

In order to provide the best learning environment, the Registrar reserves the right to cancel any course if the registrations are low, or transfer participants to their second choice. The Registrar also reserves the right to limit the number of members any one Local may send to any workshop and to assign participants to a second choice workshop.

Scholarship Program

The following three (3) scholarships are available for CUPE members to attend the upcoming Winter School, February 6-9, 2011:

1. **Glen Makahonuk Scholarship**
2. **Two Union Development Scholarships**

See page eight for details.

(Poster & Applications enclosed)

Send applications by mail, fax or e-mail to:

Kim Kjelgren
CUPE Saskatoon Area Office
250 Cardinal Crescent
Saskatoon, SK S7L 6H8
Phone: (306) 382-8262
Fax: (306) 381-8188
E-mail: kkjelgren@cupe.ca

Scholarships Deadline is January 6, 2011

General Information

All participants are expected to attend the Opening, Closing and all Plenary Sessions. We suggest that participants should time their arrival on Sunday to allow enough time to settle in before the Opening Session.

Please note that Temple Gardens Mineral Spa is a non-smoking facility. Smoking is allowed on the balconies of the guest rooms only. All other areas (including classrooms) are non-smoking.

All participants are advised that a high standard of trade union behaviour is expected of them. All forms of harassment are unacceptable. The Registrar will deal with incidents in a fair and quick fashion, and reserves the right to send participants home without refund for inappropriate behaviour.

COURSE DESCRIPTIONS

CHOOSE ONE (1) COURSE FROM THE FOLLOWING SELECTIONS

*** Remember to signify a Second choice

COURSE #1

SAY WHAT YOU MEAN – CLEAR LANGUAGE

Darla Leard & Debbie Hubick

Unions rely heavily on the written word to inform members of their rights and to encourage them to participate in the workplace, the union and the community. But our communications aren't always as effective as we would like. Is the language you use in your newsletter, website and other materials clear to everyone? Do your members understand their collective agreement?

Clear Language is an inclusive approach to communication. It helps to make information accessible to everyone. This workshop will help you develop clear writing and design skills to reach more members and make your local stronger. Clear writing works for workers!

In this workshop you will:

- explore why clear language is a union issue
- learn the tools and techniques of clear writing and clear design
- apply the clear language approach to union communication and contract language
- develop an action plan to make your communication more effective

Please feel free to share examples of unclear language or material from your local.

Please bring your collective agreement.

COURSE #2

REPRESENTING MEMBERS & NOTE TAKING

Jacquie Griffiths & Sharleen Rayner

How often are stewards and officers called into meetings with management without any notice or chance to prepare? This happens a lot and it affects how well we are able to represent our members. As the Union's representative, officers and stewards have rights that assist them in carrying out their responsibilities. Participants will learn more about these rights, how to stop the Employer's fishing expeditions, how to ask the right questions and how to protect their member's rights.

This workshop will enable participants to gain more in-depth knowledge with hands-on practice on how to effectively represent members in meetings with management as well as keeping accurate records of meetings with management. You will get the chance to improve your listening skills, practice taking notes that capture the important points raised at meetings and learn how to take different styles of notes, whether it's a disciplinary, grievance or bargaining meeting.

COURSE #3

STEWARD LEARNING SERIES (Pre-requisite listed below)

Ann Robins & Elaine Ehman

Calling all stewards! CUPE has an exciting new education program just for you!

CUPE is proud to offer our Steward Learning Series. This new series recognizes that the steward has an important role to play in a number of areas in the workplace and the union. It provides an opportunity for stewards to explore a number of topics – all from a steward’s point of view.

At this workshop we will offer:

- What’s our Duty?
- Disability Issues for Stewards
- Creating an Accommodation-Friendly Workplace
- Resolving Grievances Without Going to Arbitration
- Learning About First Peoples

Pre-requisite: In order to register, you need to have already taken the nine-hour Introduction to Stewarding (previously known as Effective Stewarding) workshop and some practical experience as a steward.

Please bring your Collective Agreement.

COURSE #4

WOMEN BREAKING BARRIERS

Cheryl Stadnichuk & Aimee Martin

Are you a woman interested in taking on a leadership role in your union? If so, then this challenging and rewarding workshop is for you! It covers topics relating to women’s oppression, politics and social change—all from a woman’s perspective.

Explore the barriers, challenges and opportunities for women to take on leadership roles in the union. Discover your own personal leadership style and develop a plan to seek more formal recognition of your leadership skills.

“Education is the most powerful weapon you can use to change the world.”

Nelson Mandela

COURSE #5

BUILDING A STRONG LOCAL UNION

Cathy Remus & Gary Day

How can we build union strength? How do we get more members -- and more diverse members -- to be more active in the local? What are the leadership skills that can really make a difference? What kind of local unions are needed for the times we're in...and the times that are coming?

Come and strategize with members from around the province to find answers to the important questions facing our locals. Bring a positive attitude, an open mind and a willingness to step outside your comfort zone. Be ready to be surprised!



SCHOOL INFORMATION

Accommodation: Participants are responsible for booking their own accommodation. Rooms have been block-booked at the Temple Gardens Mineral Spa Resort Hotel in Moose Jaw. Please make your room reservations directly with the Hotel prior to **January 7, 2011** in order to take advantage of this block-booking. Please quote **CUPE Winter School, #8030** when reserving your room.

Temple Gardens Mineral Spa Resort Hotel:

24 Fairford Street East
Moose Jaw, SK S6H 0C7
Website: <http://www.templegardens.sk.ca/>
Phone: 1-800-718-7727 or (306) 694-5055
Fax: (306) 694-8310

Spa Facilities:

If you wish to take advantage of the Spa facilities (other than the pool), please contact the Hotel well in advance. Bring your swimsuit.

Refund Policy:

- ◆ up to Jan. 17, 2011: full refund
- ◆ after Jan. 17, 2011: no refund

Meals: Please note on the registration form any special dietary needs you have so we can provide advance notice to the caterers.

The registration fee includes:

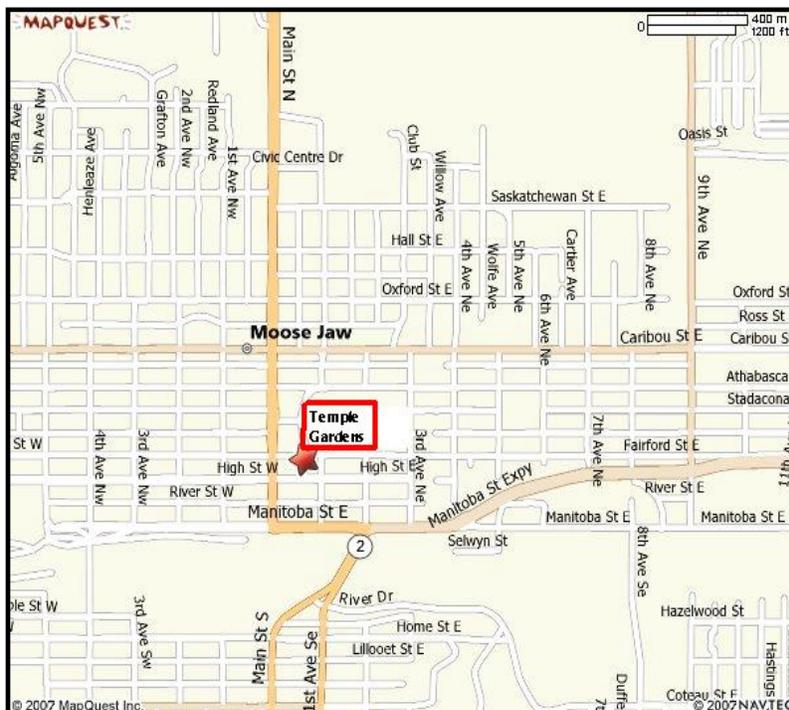
Breakfast: Monday, Tuesday and Wednesday
Lunch: Monday and Tuesday
Banquet Supper: Tuesday

All other meals are not included in the price.

This brochure is also available on the:

CUPE Saskatchewan Division's website: <http://cupe.sk.ca/>

CUPE National Office website: <http://cupe.ca/union-education>



SCHOOL AGENDA

Sunday, February 6

Registration – Salon A	1:30 – 2:00 p.m.
Opening Session – Salon A	2:00 – 2:15 p.m.
Plenary Session – Salon A	2:15 – 4:00 p.m.
Workshop	4:00 – 5:00 p.m.

Monday, February 7

Breakfast	7:15 – 8:45 a.m.
Course Workshops	9:00 – 12:00 noon
Lunch	12:00 – 1:00 p.m.
Course Workshops	1:00 – 4:30 p.m.

EVENING FREE

Tuesday, February 8

Breakfast	7:15 – 8:45 a.m.
Course Workshops	9:00 – 12:00 noon
Lunch	12:00 – 1:00 p.m.
Course Workshops	1:00 – 4:30 p.m.

BANQUET

Bar open – 6:30 p.m.

Supper – 7:30 p.m.

Wednesday, February 9

Breakfast	7:15 – 8:45 a.m.
Course Workshops	9:00 – 11:00 a.m.
General Assembly/ Closing Session	11:00 a.m. – 12:00 p.m.

REGISTRATION FORM

Local _____

Name _____

Brother Sister

Home Address _____

City/Town _____

Postal Code _____

Home Phone _____

Work Phone _____

Fax _____

E-mail _____

Course Selection

We will do our best to ensure you are enrolled in the course of your choice. However, each course enrolment is limited and registration will be on a first-come, first-served basis. Please give us your second choice!

Choices: **1st** **2nd**

- | | | |
|--|--------------------------|--------------------------|
| Course #1 – Say What You Mean
- Clear Language | <input type="checkbox"/> | <input type="checkbox"/> |
| Course #2 – Representing
Members &
Note Taking | <input type="checkbox"/> | <input type="checkbox"/> |
| Course #3 – Steward Learning
Series | <input type="checkbox"/> | <input type="checkbox"/> |
| Course #4 – Women Breaking
Barriers | <input type="checkbox"/> | <input type="checkbox"/> |
| Course #5 – Building a Strong
Local Union | <input type="checkbox"/> | <input type="checkbox"/> |

Special Needs

Do you have any special dietary needs?

Yes No If yes, please specify:

Do you have any special access, mobility, or other health needs?

Yes No If yes, please specify:

Winter School Fees

\$240.00 per participant

Your registration fee **MUST** accompany your registration form.

Make cheques payable to:

“Canadian Union of Public Employees or CUPE”

Mail a copy of the completed form and cheque to:

Kim Kjelgren
CUPE Saskatoon Area Office
250 Cardinal Crescent
Saskatoon, SK S7L 6H8
Phone: (306) 382-8262
Fax: (306) 382-8188
E-mail: kkjelgren@cupe.ca

REGISTRATION DEADLINE: **January 10, 2011**

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SCHOLARSHIPS

The following Scholarships are available for CUPE members planning on attending the upcoming Saskatchewan Winter School to be held in Moose Jaw on February 6 to 9, 2011:

Glen Makahonuk Scholarship:

- Offered by CUPE Saskatchewan. The applicant's local must be affiliated and in good standing with CUPE Saskatchewan.
- Applicants must provide the committee with an essay on one of the following topics:
 - a) *Labour history of Saskatchewan*
 - b) *Why aboriginal members should be active in the labour movement*
 - c) *Why youth (age 30 and under) should be active in their union*
 - d) *Why women should be active in their union*
 - e) *Why gay, lesbian, bisexual or transgender members should be active in their union.*
- This scholarship covers the cost of registration, travel allowance and all lost wages.

Two Union Development Scholarships:

- Offered by the Union Development Dept., Saskatchewan Area.
- Available to all CUPE members in the province.
- Applicants must provide a 500 word essay on "Why union education is important to me?"
- These scholarships cover the registration cost.

Send applications by mail, fax or e-mail to:

Kim Kjelgren
CUPE Saskatoon Area Office
250 Cardinal Crescent
Saskatoon, SK S7L 6H8
E-mail: kkjelgren@cupe.ca

Scholarship Deadline is January 6, 2011

PLEASE POST

SASKATCHEWAN WINTER SCHOOL 2011

Sponsored by the:
Union Development Department, CUPE



APPLICATION FOR UNION DEVELOPMENT SCHOLARSHIPS

Two Union Development Scholarships

- ◆ Offered by the Union Development Department, Saskatchewan Area.
- ◆ Available to CUPE members in the province.
- ◆ Applicants must provide a 500 word essay on “Why union education is important to me?”
- ◆ Covers the registration cost of participant.

Local #: _____

Name: _____

Address: _____

E-mail: _____

Home Phone: _____ Work Phone: _____

DETAILS:

- I will be paying the additional costs (transportation, lost wages, etc.) myself.
- My local union executive approved the additional expenditures at their executive meeting

(date)
- Course Selections 1st Choice: _____
2nd Choice: _____

Scholarship Deadline is January 6, 2011

SASKATCHEWAN WINTER SCHOOL 2011



APPLICATION FOR GLEN MAKAHONUK MEMORIAL SCHOLARSHIP

Glen Makahonuk Memorial Scholarship

- ◆ Covers the cost of registration, travel allowance and lost wages.
- ◆ Local must be affiliated and in good standing with CUPE Saskatchewan.
- ◆ Applicants must provide the committee with a 1,000 word essay on one of the following topics:
 - Labour history of Saskatchewan
 - Why aboriginal members should be active in the labour movement
 - Why youth (30 and under) should be active in their union
 - Why women should be active in their union
 - Why gay, lesbian, bisexual or transgender members should be active in their union.

Local #: _____

Name: _____

Address: _____

E-mail: _____

Home Phone: _____

Work Phone: _____

DETAILS

Course Selections 1st Choice: _____
2nd Choice: _____

Scholarship Deadline is January 6, 2011

DEADLINES:

ACCOMMODATION: Jan. 7, 2011
(Quote CUPE Winter School, #8030)

REGISTRATION: Jan. 10, 2011

SCHOLARSHIPS: Jan. 6, 2011

REFUND POLICY:

- up to Jan. 17, 2011: full refund
- after Jan. 17, 2011: no refund